



Exceptional learning and care

Integricare, Group Services Learning and Development Officer

We are looking for a passionate and enthusiastic individual who will be responsible for coordinating the learning and development of our organisation. This role will initially be 2 days per week, with the potential to grow the role into 2021.

About the Role

This role has the key responsibility for our professional development programs, training and service onboarding.

- Oversee the learning and development for Integricare; manage the L&D framework
- Conduct Training needs analyses
- Organise training programs and staff conferences
- Conduct regular reviews of our training and professional development programs
- Facilitate cross collaboration and learning between centres/services
- Operational management of the partnership with Alphacrucis College
- Actively participate in new service integration and staff onboarding
- Assist services in the induction process for new staff
- Assist HR Manager to oversee career progression, identifying pathways for employees

Essential Requirements

- Bachelor's Degree in Early Childhood education or Business;
- Qualification in Workplace Training preferred.
- A current Working with Children Check
- Committed to the Christian ethos and values of Integricare
- A high level of written and oral communication skills and demonstrated ability to develop strong working relationships.
- Excellent organisational and time management skills including the ability to delegate and prioritise

If you have the commitment and skills to take on this important and rewarding role, we would love to receive your application

Please send your application to:

Name: Gillian Cross

Role: People and Performance Manager

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